



# DEAR OUR VALUED CLIENTS,

## WE ARE COMMITTED TO HEALTH

We would love to look after the health of our staff and clients as best as possible

## WHAT WE ARE DOING FOR YOU:

We have updated our sanitising and cleaning routines, using hospital grade disinfectants before after and during each client.

## WHAT YOU CAN DO FOR US:

Wash your hands when entering the salon, Sanitise as often as you can, and cough or sneeze into your elbow.

## IF YOU PRESENT ANY OF THESE SYMPTOMS, PLEASE CALL AND RESCHEDULE

achiness

nasal congestion

fever

cough

sore throat

fatigue

difficulty breathing

runny nose

**ONLY 8 PEOPLE ALLOWED AT ONE TIME**

**PLEASE CHECK BEFORE ENTERING**



# ZONE RULES

Regularly cleaning schedule for all work areas

**NEW CAPE AND TOWEL EVERY CLIENT**

**CLIENT & STYLIST MUST WASH HANDS BEFORE EACH SERVICE**

**NEW COMB FOR EVERY CLIENT**

**USE PAPER TOWEL AND DISINFECTANT ON ALL SURFICES BETWEEN CLIENTS**

**WIPE EFTPOS MACHINE, KEYBOARD, PHONE, IPADS WITH DISINFECTANT AND PAPER TOWEL**

**NO HUGGING, KISSING, SHAKING HANDS**

**IF YOUR CLIENT IS DISPLAYING SIGNS OF SICKNESS, YOU HAVE THE RIGHT TO REFUSE SERVICE**

**LEAVE YOUR ZONE FRESH AND CLEAN AFTER EVERY SHIFT**

**NO MORE THEN 3 PEOPLE IN YOUR ZONE**

THAT INCLUDES YOU



# NRG TEAM

## WHILE YOUR AWAY SICK

It will be expected for all team members to assist in covering shifts or assist in helping cover the clientele while a staff member is away sick and is clear to return to work.

## MAINTAINING MINIMUM DISTANCES

No more than 8 in the salon

Only 3 people per zone

Don't move chairs around

No kids

No one waiting while another gets hair done

Only 2 people in the staff

Staff must keep 1.5m distance

## CLEAN YOUR ZONE BETWEEN CLIENTS

KEEP YOUR CLIENTS WITHIN YOUR ZONE



# FRONT OF HOUSE

## Regulary cleaning schudule for all work areas

*repeat these cleaning tasks every 30 minutes and as many time during the 30 minutes.*

Benches surfaces

Basin area

Front door

Eftpo Machine

Ipads

Phones

keyboards

Armrests

Kettle

Fridge

Tap wear

*repeat these cleaning tasks during the day as often as required.*

Wipe signs over

Stock shelves

Floor

## check list



Hand Sanitizer Full



Distinfectant Full



Eftpos paper



Paper Towel



Milk Tea Coffee



ipads Eftpos charged



*review the current standards and align procedures to match*

**your role is to control the measures in place to mitigate risk**

# YOUR ZONE IS THE FRONT DOOR

NO MORE THEN 8 IN THE SALON

## stay home Policy

Notify Kristen 0408054033 asap if your unwell and cant come to work.

No team member is to enter the workplace if the worker is required to isolate, or quarantine.

If it is recommended by the medical professional health organisation to have a covid19 test, you must not enter the workplace until a negative result is provided.

*Self-quarantine is recommended for individuals who have been directly exposed to the new Coronavirus or have history of travel in infected or heavily populated areas.*

### Stay at home.

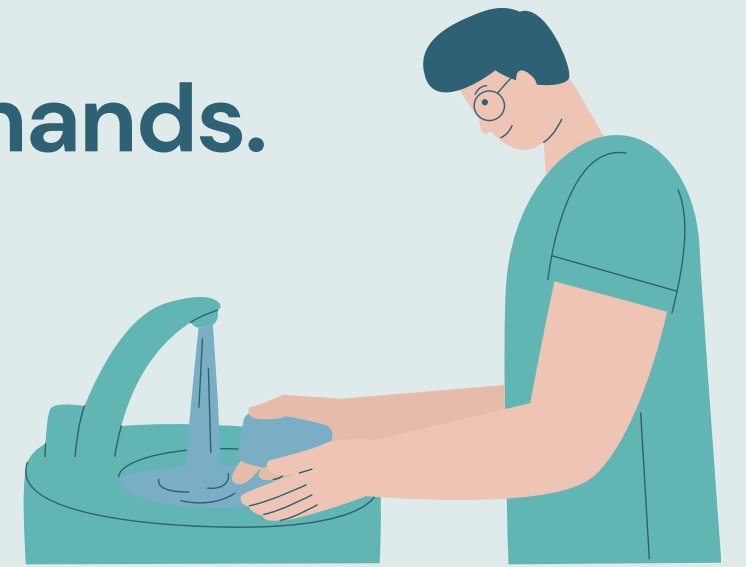
if your not well stay home

*Unless you're going out for food, medicines or other essentials.*



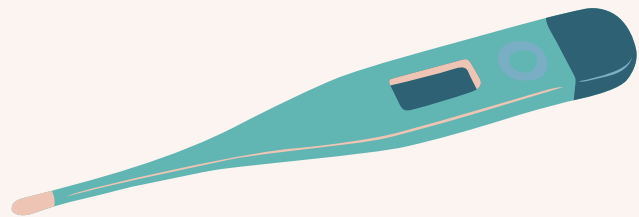
### Wash your hands.

before and after every client, after food, touched your face.



### Check your temperature.

regualry check



### Watch for other symptoms.

Aside from fever, Covid-19 symptoms include cough, difficulty breathing, and fatigue.



### Stay in a specific room.

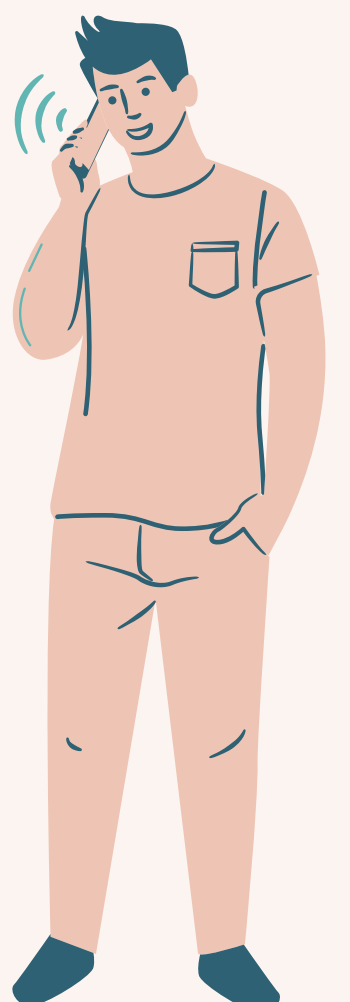
If you're sick or suspect yourself to be sick, it's best to stay in a designated room or area away from others.

*If possible, have a designated toilet and bathroom as well.*



### Call your doctor or hospital before visiting.

If you need to seek medical attention whether for viral symptoms or other medical care reasons, contact your doctor or hospital ahead of time so they can prepare and take precautions for your arrival.



### Practice social distancing.

If you need to go out, maintain at least 1 meter (3 feet) distance from others.

